

**DEPARTMENT OF THE AIR FORCE  
HQ AIR INTELLIGENCE AGENCY**



**AIA SUPPLEMENT 1  
AFMAN 23-110, Vol II  
Part Two, Chap 10  
29 August 1997**

**Supply**

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**RECEIPT PROCESSING**

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**NOTE:** AFMAN 23-1 10, Volume II, Part Two, Chapter 10, is supplemented as follows:

This supplement tailors procedures and guidance to Air Intelligence Agency (AIA) supported units. These procedures do not apply to Air Force Reserve units or members.

10.10.1. Off-base units may use DD Forms 1149, **Requisition and Invoice/Shipping Document**, in lieu of DD Forms 1348-1/1A, **Issue Release/Receipt Document**, when shipping multiple items for an off-base turn-in. However, the shipping unit must include stock numbers, appropriate due in from maintenance (DIFM) and document numbers, and quantities for each item, on the DD Forms 1149. Receiving Sections will use this information to prepare and process the turn-ins.

10.16.2. Off-base units may use e-mail or facsimile (FAX) to notify the receiving section when property is received.

ALFRED D. RITTER, JR., Colonel, USAF  
Director of Logistics